

representing the private sector are appointed by the Chairman, with the approval of the Council, for 2-year terms. The Chairman is the only full-time compensated member.

The entire membership is divided into committees, each assigned a broad area of interest such as adjudication, administration, governmental processes, judicial review, regulation, or rulemaking. The membership meeting in plenary session by statute must meet at least once, and customarily meets twice, each year.

### Activities

Subjects for inquiry are developed by the Chairman and approved by the Council. The committees conduct thorough studies of these subjects, propose recommendations, and prepare supporting reports. Recommendations are evaluated by the Council and, if ready for Assembly consideration, are distributed to the membership with the supporting reports and placed on the agenda of the next plenary session. The deliberations of the committees and Assembly are public.

The Chairman is authorized to encourage the departments and agencies to adopt the recommendations of the Conference and is required to transmit to the President and to Congress an annual report and interim reports concerning the activities of the Conference, including reports on the implementation of its recommendations.

Recommendations adopted by the Conference may call for new legislation or for action on the part of affected agencies. A substantial number of recommendations have been

implemented and others are in the process of being implemented.

The Chairman may make independent inquiries into procedural matters, including matters proposed by individuals inside or outside the Government. The purpose of such inquiries is to determine whether the problems should be made the subject of Conference study in the interest of developing fair and effective procedures for such cases.

Upon the request of the head of a department or agency, the Chairman is authorized to furnish advice and assistance on matters of administrative procedure. The Conference may collect information and statistics from departments and agencies and publish such reports as it considers useful for evaluating and improving administrative processes. The Conference also serves as a forum for the interchange among departments and agencies of information that may be useful in improving administrative practices and procedures.

### Sources of Information

The Conference furnishes upon request copies of its recent recommendations and reports. It also maintains a library where copies of all official Conference documents are available for public inspection. Recommendations of the Conference appear in title 1, part 305, of the 1993 *Code of Federal Regulations*. A listing of recommendations appears (but is not published in full text) in the 1994 *Code of Federal Regulations*.

For further information, contact the Public Information Office, Administrative Conference of the United States, Suite 500, 2120 L Street NW., Washington, DC 20037. Phone, 202-254-7020.

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## AFRICAN DEVELOPMENT FOUNDATION

1400 Eye Street NW., Washington, DC 20005  
Phone, 202-673-3916

### Board of Directors:

Chairman

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Vice Chair  
Members of the Board:

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CARROLL BOUCHARD

[For the African Development Foundation statement of organization, see the *Code of Federal Regulations*, Title 22, Part 1501]

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*The African Development Foundation assists and supports indigenous, community-based self-help organizations in their efforts to solve their own development problems.*

The African Development Foundation was established by the African Development Foundation Act (22 U.S.C. 290h), as a nonprofit, Government corporation to support the self-help efforts of poor people in African countries. The Foundation became operational in 1984 and is governed by a seven-member Board of Directors, appointed by the President with the advice and consent of the Senate. By law, five Board members are from the private sector and two are from the Government.

The purposes of the Foundation are to:  
—strengthen the bonds of friendship and understanding between the people of Africa and the United States;  
—support self-help development activities at the local level designed to

promote opportunities for community development;

—stimulate and promote effective and expanding participation of Africans in their development process; and

—encourage the establishment and growth of development institutions that are indigenous to particular countries in Africa and that can respond to the requirements of the poor in those countries.

To carry out its purposes, the Foundation makes grants, loans, and loan guarantees to African private groups, associations, or other entities engaged in peaceful activities that enable the people of Africa to develop more fully.

For further information, contact the Public Affairs Officer, African Development Foundation, 10th Floor, 1400 Eye Street NW., Washington, DC 20005. Phone, 202-673-3916.

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## CENTRAL INTELLIGENCE AGENCY

*Washington, DC 20505*  
*Phone, 703-482-1100*

Director of Central Intelligence  
Deputy Director of Central Intelligence

JOHN M. DEUTCH  
GEORGE J. TENET

[For the Central Intelligence Agency statement of organization, see the *Code of Federal Regulations*, Title 32, Part 1900]

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*The Central Intelligence Agency collects, evaluates, and disseminates vital information on political, military, economic, scientific, and other developments abroad needed to safeguard national security.*